

## MEMBERS

Katherine Paspalis, Chair  
Steve Levin, Member - Board of Education  
Meghan Sahli-Wells, Council Member  
Thomas Small, Council Member

## STAFF

Joshua Arnold, Superintendent  
John M. Nachbar, City Manager

# AGENDA

## Special Meeting

### Culver City Unified School District/City of Culver City Liaison Committee

**Wednesday, April 26<sup>th</sup> – 4:00 PM**  
**Culver City Unified School District, Board Room**  
**4034 Irving Place**  
**Culver City, CA 90232**

**CALL TO ORDER– CCUSD Board Member Katherine Paspalis**

## PUBLIC COMMENT

*This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.*

## CONSENT ITEMS

*Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.*

**C-1 Approval of Minutes for the Meeting of January 13, 2017 and  
November 3, 2016**

## ACTION ITEMS

*The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date*

*and/or the Committee voting to recommend action by the full City Council and Board of Education.*

A-1. The Committee Members will have a general discussion of items of mutual interest to the City and the Culver City Unified School District. Should the Committee determine that follow-up action is needed on any item discussed at this meeting, it will be placed on a future agenda. The following items are scheduled to be discussed:

A. New Discussion Items

1. CCPD/CCUSD Communications & Partnership
2. CCUSD's Use of the Veterans Memorial Auditorium
3. Discussion Regarding Future Joint Meeting with West LA College/City Council Liaison Committee
4. Students Riding to/from School Using the Bike Path and the Locking/Unlocking of Ballona Creek Gates

B. Updates on Past Agenda Items (As Applicable)

1. Update on the Progress of "Farm to Cafeteria" Efforts with Culver City Restaurants
2. Update on "Plunge Plus" – CCUSD Extension of the Plunge
3. Follow up on Affordable Housing for CCUSD/City Staff

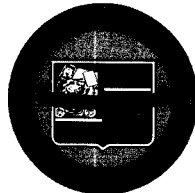
C. Next Steps, Establish Next Meeting

D. Adjournment

## **ADJOURN**

**Accommodation:** Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact Culver City Unified School District's Superintendent's Office at 310-842-4220 x. 4204 or see the Superintendent's Executive Assistant at the meeting.

**Compliance with Government Code Section 54957.5:** Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232, and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: [www.culvercity.org](http://www.culvercity.org).



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## THESE MINUTES ARE NOT OFFICIAL

## UNTIL APPROVED BY THE COMMITTEE

CCUSD/ City Council Liaison Committee Meeting  
January 13, 2017 (10:00 AM – 12:00 PM CCUSD District Office Board Room)

### CALL TO ORDER

Chair Paspalis called the meeting to order at 10:00 AM. All members were present.

### PUBLIC COMMENT

Chair Paspalis invited public comment:

No cards were received and no speakers came forward.

### ACTION ITEMS

#### **A-1 Presentation by SCAG Staff (Southern California Association of Governments) on their "Go Human" Campaign to Promote Road Safety**

Member Sahli-Wells introduced this item. She asked for item to be on the agenda since there was a discussion about safety at the last meeting. There was also mention of an accident that happened in front of La Ballona Elementary. She introduced the members of SCAG. The Go Human Campaign is all about safety and she is hoping that it's something that we can move forward on together.

Julia Lippe Klein from SCAG provided more background on the campaign. She provided the Go Human SoCal Regional Context and explained that it is a public education campaign. The goals are for public education, to empower, create local champions, and coordination/collaboration. Ms. Klein also informed the committee about their funding which is through the California Transportation Commission ATP Grant. She then spoke about the campaign components which included their advertising campaign, toolkits/trainings, and temporary events. She briefly showed images from the advertising campaign which they call the "Signs of Life." These images are targeting drivers. Chair Paspalis asked where these signs were posted. Ms. Klein said that they are on places like bus backs, billboards, and bus benches. Member Sahli-Wells informed the committee that there is a billboard ordinance, but Culver City can do things on the

banners for example or on the buses. Ms. Klein informed the Committee about other possibilities such as co-branding and sharing costs, street signs, lawns signs, and on-board bus ads. Another piece of the campaign is the Toolbox and Training component. She spoke about the trainings that are provided to local agencies and community groups among others. Her presentation included Open Streets and Demonstration Projects such as streets for walking and biking. Further discussion ensued regarding connecting the bike path to downtown and if it would qualify for their program; getting buy-in from the community; tying in the Walk and Rollers; and working with their Toolkit. Committee members spoke about different ways to partner with the Police Department, using yard signs, educating the public, and possible funding for the campaign if needed.

Member Sahli-Wells asked what the next steps would be. Ms. Klein said that the Committee could give her direction today to start the process. Chair Paspalis stated that she loves the concept and is interested. City Manager Nachbar said if there is a desire from this committee than we can look into it, and if there is a cost than it would have to go to the Council. If ads go on the buses, than the City would be foregoing ad revenue that we partner in. Ultimately there will inevitably be some financial contributions needed. If there is a desire to take a look at it, we can move forward and see what costs will be incurred. Dr. Arnold asked from a budgetary standpoint what will be the school district's responsibility for marketing outward. Member Sahli-Wells thinks it is important that we co-brand this campaign and know that the kids are the most important. Member Levin suggested that the City can possibly put something out that says that we are going to do safety banners and maybe we can have people adopt a sign for their neighborhood.

One action item added for City Manager Nachbar to follow-up on moving forward on looking into costs for the Go Human Campaign.

**B-1 (Out of Order) Safe Routes to School Update and Discussion with Jim Shanman**

Jim Shanman spoke about how the Safe Routes to School Program has really improved. This is the first year where every student at the Middle School has gone through the program. The only problem is we are not seeing big numbers of students participating in the walking school bus. Traffic is a big issue. The top concern for parents is traffic. Parents are overcoming their fears, but traffic is their number one concern. We're not reaching the people that are passing through Culver City. A campaign like Go Human is spot on. One great thing is that they have everything ready to go with their Toolkit. Another great thing is part of Safe Routes Grant is that they can carve out a space to help out and take staff time off of the City. A shared component is important. It needs to be owned by the City and the District. The costs should not be that extraordinary and not be transferred to the community unless they want their own lawn signs. He is a supporter to move forward with the Go Human Campaign. It would be great if it corresponds with the walking school bus. He urged them to find the dollars. Mr. Shanman addressed other concerns that he has heard about including advance stop bars at the crosswalks; the flashing light at Huron and Culver; and better crosswalks and visibility at Overland and Jefferson. Mr. Shanman thanked Gabe Garcia for touching base on AB325 and speaking about the 1000 feet radius at the schools. Mr. Shanman spoke about another campaign highlighting signage around the schools.

Eric Bruins, Bicycle & Pedestrian Coordinator, spoke to continuing support for Culver City Walk & Rollers Program. The City was awarded a grant to focus on SRTS. He spoke about the funding ending for SRTS and how we can keep the momentum going. The work probably takes more than having parent volunteers. We should really have a dedicated person. Mr. Bruin previously spoke with Superintendent Arnold and Mr. Mike Reynolds, Assistant Superintendent of Business Services at the District and they narrowed down the essential elements of the program, and funding. The amount figured out is less than what we are getting now, but a lot of things that are needed to get the program running have already been purchased. Mr. Bruin provided the background of STRTS, the program Scope and budget, City Contribution, CCUSD Contribution, and the next steps. The City would be the lead agency. They pay invoices, and he meets with City to go over the program. He spoke about in the MOU and that we would want to discuss the District's roll. Further discussion ensued about the MOU process; the commitment time of the program; and funding from both parties. All parties liked the idea and would like to move forward. Member Sahli-Wells asked if there are any other grants that we could find to help fund. Mr. Shanman said it's always possible. As our community gets more upper middle class and beyond than it will be harder to find grants. Mr. Bruin agreed about the funding opportunities. He said the bigger amount is also used for start-up to get the program going. Member Sahli-wells said that she's interested in pursuing and she thinks that there should be some buy-in from the District. Superintendent Arnold said that we just want to be mindful because we are deficit spending right now. Further discussion ensued and it was decided that the school district will contribute.

#### **A-2 "Farm to Cafeteria" – Local, organic, sustainable meals in the School District**

Member Small stated that he requested this item on the agenda. He wanted to get an idea of where the District was at with the idea of Farm to Cafeteria, and what the City and community could do to contribute. He knows other Districts are doing some great work out and there are great restaurants in Culver City that we might be able to get to work with the school district. Dr. Arnold provided an update from the Food Services Director, Julie Garcia who was unable to attend the meeting. He spoke about where some of the food is purchased, and how when purchasing from some places we have to look at the price points. We try to operate as little in the red as possible. We work with local chefs to enhance recipes. Superintendent Arnold informed the Committee that there are "Taste Offs" and local chefs are working with our food services staff. Then they will narrow it down to a final round. Our discounted meals are \$1.75. We want to do everything to help out students that have a problem paying for meals. Dr. Arnold said that he was open to hearing from restaurant owners if they would like to work with us. Mr. Small asked how someone would participate with the "Taste Off." Dr. Arnold will put him in touch with Ms. Garcia.

#### **B -2 Update on "Plunge Plus" – CCUSD Extension of the Plunge**

Mr. Nachbar said that they have made some progress. There is clearly a strong mutual interest. We need to come up with a design that serves both parties. We need to ensure that there is a value for both parties and we are in the midst of doing that. Dr. Arnold is trying to do that with some specificity. Chair Paspalis thinks, as a swimmer, it should be six lanes and 25 yards. Member Levin commented that to be ideal for the school district it should be 30 meter by 25 yards. It can be used for water polo, but the overlay of that is it does not fit. What fits and how

to make that work. Further discussion ensued about the size that is needed and how to possibly make it work for the different programs/teams that currently use the pool. Also discussed were any possible changes to the main facility if the pool is changed, and the possibility of having to remove trees.

### **B-3 Teacher Housing Discussion**

Member Levin asked for this item on the agenda to see if there was any update on research found. Santa Clara was the first in California to provide affordable housing for City/District staff. It is a significant financial investment to the school district. The second example was San Mateo where the school district contributed the land. Member Paspalis asked about the legalities. LAUSD could not make the units affordable enough. Mr. Mays said that most are done through tax credit funding through the federal government. Housing Administrator Tavis Barnes stated that you really cannot exclude groups. An example was given with the Tilden Project. The City is allowed to give a preference such as through a lottery. Culver Villas is another example. That was redevelopment land. Culver Villas specified that you must work for the school district. That was first come first serve. Member Levin commented that it is getting to the point where it is not just low-income housing, but even medium-income people are not able to live here either. Member Sahli-Wells requested the District assist in getting the word out on the meetings for Habitat for Humanity, and for the Affordable Housing Meeting that the City is going to have. City Manager Nachbar would like to do more research. He would like to know how Santa Clara is able to do what they are doing. Ms. Barnes said that the one thing that the school district has is the land. Member Sahli-Wells asked what would be the next steps. Superintendent Arnold said that he is absolutely interested and committed on not only talking about it but figuring out ways to do it. We do have options and decisions that we can make on how we do our bond projects. The idea of the District Office space is prime. The District Office could be an experimental land project. Ms. Barnes explained how some of the housing would work such as how many units you might need to have as an affordable housing. Further discussion ensued with no direct action items for follow up.

### **C. Next Steps, Establish Next Meeting**

Committee members agreed they would like to meet every couple of months if possible. After reviewing their calendars the next meeting was scheduled for March 24<sup>th</sup> at 10:00 a.m.

### **D. Adjournment**

It was moved by Chair Paspalis and seconded by Member Sahli-Wells to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 12:15 p.m.



## MEMBERS

Meghan Sahli-Wells, Chair  
Susanne Robins, Member – Board of Education  
Steve Levin, Member - Board of Education  
Thomas Small, Council Member

## STAFF

Joshua Arnold, Superintendent  
John M. Nachbar, City Manager

## THESE MINUTES ARE NOT OFFICIAL

## UNTIL APPROVED BY THE COMMITTEE

CCUSD/ City Council Liaison Committee Meeting  
November 3, 2016 (1:00 PM – 3:00 p.m. CCUSD District Office Board Room)

### CALL TO ORDER

Chair Sahli-Wells called the meeting to order at 1:00 PM. All members were present.

### PUBLIC COMMENT

Chair Sahli-Wells invited public comment:

No cards were received and no speakers came forward.

Chair Sahli-Wells suggested introductions since there were staff members in the audience from the City. Present were Dan Hernandez, Parks, Recreation, and Community Services Director, Jesse Mays, Assistant to the City Manager, Dia Turner of Culver City Transportation, Gabe Garcia, Project Engineering, and Carey Anderson, Community Member

### C-2 Accomplishments to Date (Member Sahli-Wells)

Chair Sahli-Wells provided information of the accomplishments of the Committee from 2012-2016. She stated that as a long-time member it is a time to celebrate the accomplishments and think about what we want to do moving forward. Previously, the committee was looking more at contracts between the City and the School District. In 2012 the Liaison Meetings started meeting quarterly and openly and with much success. There have been successes with scholarship opportunities benefitting both entities. Facilities have been shared with easier transition, and safety issues with traffic have improved around our schools.

### ACTION ITEMS

#### **B-2 (Out of Order) Updates on Past Agenda Items – Parking/School Drop Off**

This item was moved up on the agenda so that Community Member Carey could show a video that he taped regarding traffic/parking. Mr. Anderson spoke about the issue of double parking

issues taking place on Van Buren. He complained that we spent a half of a million dollars on infrastructure and people are still running stop signs. In his video he showed several examples of people not abiding by the posted signs or double parking. There are a many distracted drivers. Mr. Anderson suggested having the Principal get involved, and maybe educating the students who might then educate the parents. Member Levin suggested it might be more of a City issue. Members spoke about traffic flow throughout the City and around the schools. Member Small inquired about crossing guards and how they are paid.

Member Small brought up an issue from a parent who complained about pick-up at the Preschool at Linwood Howe at noon. It is in the middle of the street cleaning time so there is no where to park. Members had further discussion about signage with Mr. Gabe Garcia, and they spoke about the school schedules and how they correlate with street sweeping times.

Member Robins wanted to address the running of stop signs and she thinks the signage is not working. She suggested a public education component. Further discussion ensued about options to enhance signage, more public education possibly using the Go Human Toolkit, and traffic calming resolutions.

A brief discussion took place after Member Small spoke of an email he received from a parent requesting that the gates be left open by the creek to make it easier to the Middle School. Mr. Garcia explained the renewed effort to work on Ballona Creek and they are about to address a visioning process regarding traffic, and mobility for the Transit District; and they will be reviewing over the next few weeks. Member Levin commented that it will be easy to get parents to staff around the gates when final decisions are made and it is known what we need.

Three action items were added. City Manager Nachbar will notify CCPD and see about additional coverage in the area referenced by Mr. Anderson, and he will follow up on how the Crossing Guards are paid. Gabe Garcia will see if anything can be worked out with the street sweeping hours to correlate with the Preschool.

## **ACTION ITEMS**

### **A-1 Culver City Bus/CCUSD Partnership Opportunities**

Member Levin commented that we are off to a good start with this partnership. Dia Turner informed the Committee of her efforts to partner with the District and get students riding the Culver City Bus system. She reached out to Jim Shanman who works with Safe Routes to School and found how they can work with the Walk and Roll Festival last year. She has also provided photo opportunities to keep transit in the conversation, and has gotten great feedback from the parents and from students. Ms. Turner worked closely with Lin Howe when they were looking for a field trip. They walked to Duquesne and got on the bus. There were about 22 students who participated. They all left with their TAP cards. They also participated with the Free Summer Lunch program, and Ms. Turner has worked with Adrian Madrid at the High School. She has a session scheduled for the Adult School to start partnering with them. A letter has gone to all parents about getting a TAP card. Our District is the first school district chosen to work with the Mobile Metro TAP Command. They are trying to get as many students



as possible on TAP. Ms. Turner informed the Committee about possibly having a Safety Assembly; the METRO Customer Service Unit coming out; and working with the school district to see how they can embed information into the curriculum. She spoke about helping Linwood Howe students get to the High School to see the Cal Berkeley Band practice for a performance. Member Robins thanked Ms. Turner and said it is fantastic news. She is excited for our students. Member Levin hopes that as this partnership builds that we will need extra buses which will help traffic.

### **A-2 Teacher Housing Discussion**

Member Levin asked that this item be on the agenda. He said that our City is becoming more popular and more expensive. The District is growing and we want to retain great teachers. He thinks there has been some discussion about City employees such as police and fire living in the City. He wanted to raise a suggestion or see if there are any City subsidies for staff to live in the City. Chair Sahli-Wells knows that there are some affordable units, such as the one across the street, and stated that the City is trying desperately to build affordable housing. Recently explored has been Habitat for Humanity Housing. The housing here does not just impact the most impoverished. Housing is so expensive it is also a middle-class problem. Member Levin said he suggests looking at it in broad terms with broad solutions. He suggested assistance in finding the housing, and looking at partially guaranteeing loans if you're a City or District employee. Further discussion ensued about connecting with real estate groups, and allowing the creation of more wealth to create more affordable housing. Superintendent Arnold spoke about a program LAUSD has where they would give a loan to Police, Teachers, and Fire Workers to work in the area. Chair Sahli-Wells commented that LAUSD built affordable housing using bond money. It turned out that the teachers were making too much money for the affordable housing so it ended up going to the support staff.

One action item was added. City Manager Nachbar would follow up and research what other cities were doing in regards to affordable housing.

### **A-3 Review the MOU for Use of the Plunge**

Member Robins would like to receive a copy of the MOU. She is getting complaints from the swim team and the parents. Dan Hernandez said the High School swim team has water polo playoffs working there right now. Their biggest challenge has been from the private teams. Member Robins thinks that it is more about the number of lanes. Superintendent Arnold commented that the best water polo teams are the best because they have a pool. One of the concerns from water polo parents is how are we ever going to be great when our pool time is limited and space is limited. The team needs more time and space. City Manager Nachbar asserted that we need another pool because it is an ongoing problem for several groups. He said there is land area adjacent to the pool and that a short course six lane pool could be put in. Committee members discussed this option with the District paying the capital costs and the City paying for ongoing costs. In order for the District to spend bond money on the project it would need to be on District property. City Manager Nachbar suggested that the City deed that piece of property and Dr. Arnold said that we would definitely be interested. Mr. Hernandez said that it would be \$4.5 million to expand the pool. Dr. Arnold said that at the Board workshop it was discussed about possibly maximizing our bond. So we need to figure out the funding. Member Levin suggested starting a group to handle this discussion. City Manager Nachbar said he would

be happy with serving on a group. Everyone is agreement to move forward with starting a group/committee to continue discussions.

One action item added. Superintendent Arnold and City Manager Nachbar agreed to begin assembling a group to discuss the Plunge.

#### **A-4 Facilities Calendar Communication**

Superintendent Arnold wanted to show the new calendaring system that the District is moving forward with. We wanted to find a way to communicate what we are doing to all of our families with the facilities. We are in a soft roll out of Tandem calendaring system. Chair Sahli-Wells said that as a parent it will help her to navigate activities. There was a brief discussion on one massive calendar for the City and the District. Dr. Arnold suggested adding a link to the City's calendar.

#### **A-5 Robert Frost**

Superintendent shared a draft rendering to show where the Frost is in the process. He explained that beautification was not a part of Frost until this year. We envision this to be more than just a school facility. We want it to be premier and want the City to be just as excited about it. We foresee this as something that is owned and loved by the community itself. Further discussion ensued about the process moving forward with the acoustics and interfacing with neighbors across from the Frost regarding the construction and any future plans. Also discussed were future plans on renting the facility and how that will affect parking in the area.

#### **C. Goal Setting, Next Steps, Establish Tentative Meeting Calendar**

Chair Sahli-Wells summarized the follow up items regarding traffic and the committee agreed to meet sooner and possibly more often. The next meeting was scheduled for Friday January 13<sup>th</sup> from 10:00 a.m. – 12:00 p.m.

#### **D. Adjournment**

It was moved by Chair Sahli-Wells and seconded by Member Robins to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 3:14 p.m.